

**STATE OF CALIFORNIA
OFFICE OF THE ADJUTANT GENERAL
9800 Goethe Road - P. O. Box 269101
Sacramento, California 95826-9101**

CAJS-J1-SP

9 October 2009

MEMORANDUM FOR See Distribution

SUBJECT: State Active Duty (SAD) Vacancy Announcement 2009-45 – Expires 29 October 2009

1. The Military Department is accepting applications for the State Active Duty limited-term position indicated below. A limited-term appointment is greater than six months and provides full benefit status for the appointee and beneficiaries. Subsequent extensions of State Active Duty service are contingent upon individual performance, budgetary funding and legislative continuation of this special program. ***Soldier/Airman selected for this position will be paid at their federal or State Military Reserve pay grade, not to exceed E-6.*** This vacancy announcement will expire on 29 October 2009 unless sooner rescinded.

2. This announcement has minimum requirements. Failure to comply with these requirements will cause your application to be rejected from consideration. While it is important for you to read the entire announcement closely, please pay particular attention to paragraphs 3, 4, 5 and the suggested checklist at the end of this announcement.

a. Title and Pay Grade:	Critical Infrastructure Protection Analyst (SAD E-6)
b. Employment Location:	Sacramento, CA
c. Projected Employment Date:	1 December 2009
d. Selecting Supervisor:	Director, J3 (Operations)

3. The basic qualification requirements are:

- a. Military: Members of the active or retired California National Guard in the grades of E-5 through E-7 may apply. Active members of the California State Military Reserve in the grades of E-5 through E-7 may apply.
- b. Education/Experience: Completion of military educational requirements commensurate with the grade of the applicant is required.
- c. Military Assignments: Assignments appropriate to the grade of the applicant.
- d. Communication Skills: Must be able to effectively communicate orally and in writing.
- e. Must possess computer skills with Microsoft Office suite of applications to include Word, Excel and Power Point.
- f. Required to meet height/weight and physical fitness standards prescribed by their military branch of membership. **Submit current height/weight and physical fitness test results with application¹.**

4. Desired qualifications. Experience and/or training in one or more of the following:

- a. Experience in conducting Vulnerability Assessments.
- b. Private Sector Business Development/Continuity of Operations/Business Recovery Planning.
- c. Antiterrorism/Force Protection/Law Enforcement.
- d. Experience as Liaison Officer with civil agencies at State and/or Federal levels.
- e. Analysis of domestic or foreign intelligence.
- f. Structure Engineering/Network Security/Emergency Response Management.
- g. Ability to formulate plans and programs.
- h. Coordinate and conduct internal and external training and exercises.

¹ If a current member of the State Military Reserve or a Retired California Army /Air National Guardsperson, complete and sign our height, weight and military appearance verification form (available by request) that indicates your current medical fitness.

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5. Principle Functions.

- a. Conducts vulnerability assessments.
- b. Reviews and develops plans.
- c. Conducts and evaluates exercises.
- d. Develops and provides training.
- e. Responds on order from higher authority to any and all manmade or natural disasters throughout the State of California.
- f. Performs intelligence collection, analysis, and dissemination of information.
- g. Formulates courses of action to eliminate or mitigate vulnerabilities.
- h. Provides advice and guidance to other Critical Infrastructure Protection Analysis personnel to ensure successful integration of work into a comprehensive installation or facility security plan.

6. Individuals selected for this position are eligible for health, dental, vision and life insurance benefits. Other benefits may also be available to those who qualify such as Service Assistance Programs, Pre-paid Legal Services, Long Term Disability Insurance, Long Term Care Insurance, Retirement Annuity, Supplemental Investment and the Military Service Buy Back Program.

7. Reimbursement for moving and relocation expenses will not be paid.

8. Submit a completed OTAG Form 900-8 (SAD Appointment Application) and all required supporting documentation to Joint Force Headquarters, Director, State Personnel Programs, ATTN: CAJS-J1-SP, #27, P.O. Box 269101, Sacramento, CA 95826-9101. Blank application forms may be obtained from the CAJS-J1-SP Web Site at <http://www.calguard.ca.gov/casp/Pages/default.aspx> or by contacting Ms. Cheryl Arbaugh at (916) 854-3311 or DSN 466-3311. **Applications must be received in State Personnel no later than the close of business on 29 October 2009. Applications will not be accepted via fax or e-mail.**

FOR THE DIRECTOR, JOINT STAFF:

DISTRIBUTION:
A, F and M

Jeffrey W. Magram (9 Oct 09)
JEFFREY W. MAGRAM
Lieutenant Colonel, CA ANG
Director, State Personnel Programs

The following is a suggested check sheet to assist each applicant with submission of a complete and accurate application. Explain negative responses.

Submission Requirements	Self Check
Have you completed and signed the application form?	
Have you attached a copy of height, weight & physical test verifications?	